



# COUNTY OF SAN MATEO LGBTQ COMMISSION

## San Mateo County Lesbian, Gay, Bisexual, Transgender and Queer (LGBTQ) Commission

### Meeting Minutes

Tuesday, June 5, 2018

San Mateo County Pride Center

1021 S. El Camino Real San Mateo, CA 94402 (11<sup>th</sup> Ave & El Camino)

6:30 PM – 8:30 PM

1. **Call to Order**
2. **Roll Call:** Andres Camarillo, Rebecca Carabez, Gabe Garcia, Terri Echelbarger, Craig Wiesner, Kris Perez, Jeannine Menger, Grant Whitman, Stan Kiino, Aidan O'Connor  
Staff: Tanya Beat  
Guests: Lisa Putkey  
Absent: Lynn Schuette, Jenny Walter
3. **Appreciations (2 minutes)**
  - Pride Anniversary Party (June 1)
  - Aidan O'Connor's service as youth member.
4. **Public Comment** is an opportunity for members of the public to address the Commission on any topic that is not on the agenda. If your subject is not on the agenda, the Chair will recognize you at this time. Speakers are customarily limited to two minutes.
5. **Approval & Adoption of Agenda (2 minutes)**  
Grant Whitman motions to approve, Terri Echelbarger seconds. Unanimous approval.
6. **Approval of Meeting Minutes (2 minutes)**  
Terri Echelbarger motions to approve, Craig Wiesner seconds. Unanimous approval.
7. **Update from Pride Initiative & Pride Center (15 minutes)**

- a. Pride Initiative
  - no report out
- b. Pride Center
  - Intergenerational Dinner Open Mic Night (50 participants)
  - Next Intergenerational event is August 11<sup>th</sup>
  - Queer Prom: 50 youth turned out; video can be seen on Instagram @SanMateoPride.org
  - Anniversary BirthGay Party on June 1: estimated 100 people came; people donated about \$500 just that night
  - Another goal for June: Client Satisfaction surveys. Please fill one out and drop in box.
  - June 13<sup>th</sup> Focus Group (3 areas: youth 4-5pm, older adults 4-5pm, adults only 6-7:15pm)
    - Pride is June 16<sup>th</sup>

## **8. Report from Co-Chairs (5 minutes)**

- a. Retreat Summary
  - i. Welcomed new Commissioners
  - ii. Revisited 4 strategic plan goals
  - iii. Revisited mission and values
  - iv. We need more analysis of data; connect with more people to serve as resources; looking at assets and challenges in the community; we all contributed to the scope of work and moving forward we may need to break into sub groups for the work we do over the year.
  - v. Need to feel comfortable with the data and develop a timeline for the work
  - vi. Presentation will be ready Aug 7 mtg; Gabe will send beforehand.

## **9. Report from LGBTQ Commission Director (10 minutes)**

- a. Thank you for Voting
- b. Pride Event:
  - i. June 16<sup>th</sup>, 11am-5pm; set up between 8:30-10:30am; Stan is responsible for setting up materials (Kris is joining him);
  - ii. Need more marketing materials if we plan to table more.
  - iii. Pride Proclamation at BOS and they may mention this at Pride.
- c. Commission on Disabilities Inclusion Festival on August 2: invite you to help with planning.

## **10. Co-Chair Elections**

Craig Wiesner and Kris Perez are nominated for co-chairs. Motion to elect both Terri Echelbarger; seconded by Stan Kiino. Unanimous.

## **11. Retreat Work Planning**

- a. Break up into Ad Hoc Groups (pairs, groups of three) and create action items; who is responsible, due date, etc.
- b. Pull together your action items and create a timeline and responsibilities. What do we know and what do we still need to learn or research.

- c. Immediate Action Item: present to BOS in September (Sept 4 & Sept 25; materials due in August). Need to submit the memo of what will be presented.
  - i. What's needed? Content could be top 5 remarkable items that we learned
  - ii. Share workplan for this
  - iii. Ask for their support with Community Conversations
  - iv. IMPORTANT: Sept 25 BOS meeting is "consent only" which means no presentations for that meeting. October 2 BOS Meeting to present.
- d. See Attached WorkPlan for notes.

The September meeting is Sept 4 – is everyone available that day? YES

- Homework: Send survey tidbits to Tanya to create a "Did you know...?"; Kris will provide a basic glossary for reference.
- Continue to read over Executive Summaries. See you August 7!

**12. Opportunities for Collaboration/Resource Sharing/LGBTQ Events (5 minutes) –**

Members of the Commission or the public may bring up community events or resources that are related to the Commission's mission that may be of interest to Commissioners or to the public.

**15. Adjournment**

Public records that relate to any item on the open session agenda for a regular LGBTQ Commission meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Commission. Those public records are available for public inspection at the Human Resources office located at 455 County Center, 5th Floor, Redwood City, CA 94063. The documents are also available to be sent electronically by e-mailing tbeat@smcgov.org

In compliance with California Government Code and the Americans with Disabilities Act (ADA), auxiliary aids and services for this meeting will be provided upon request when given three days' notice. Please call (650) 363-4467 (voice) or e-mail tbeat@smcgov.org.